


## ONLINE REGISTRATION INSTRUCTIONS

To register online, login to the CFIC member portal at [www.cficweb.org](http://www.cficweb.org).

**MEMBER LOGIN**

Click **“Member Login”** (top right)

 Sign In securely

**Sign In** (Right side; middle of page)

brennafavara

**Login with your username**

(First and last name; no spaces; all lowercase)


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**Enter your password**

(If you do not know your password, click “forgot your password”)

Remember Me

**SIGN IN** 

 **Calendar**

Scroll down to “Calendar” (Right side bar)

**Click the link for CFIC 2020 Virtual Convention**

**REGISTER**

Scroll towards the bottom and click **“Register”** in the green bar

Fill in all fields and enter payment information.

You will receive a registration confirmation via email.

**Please note, each company rep must register under their own unique login credentials.**

For assistance, contact Brenna Favara at (919) 390-4369 or email [brennaf@cficweb.org](mailto:brennaf@cficweb.org)